

SOUTH DAKOTA BUILDING AUTHORITY

MINUTES OF THE SPECIAL MEETING

January 28, 2015

Pursuant to due notice, the South Dakota Building Authority met on Wednesday, January 28, 2015 at 10:00 a.m., CST via telephone. Tom Graham, Chairman, instructed the Executive Secretary to call the roll.

Present: Mr. Tom Graham
Mr. Doug Hajek
Mr. Dennis Neugebauer
Mr. James Roby
Mr. Steve Zellmer

Absent: Mr. D. J. Mertens
Mr. Jim Breckenridge

Other staff and representatives of the Authority present were:

Mr. Donald Templeton, Executive Secretary
Mr. Todd Meierhenry, Meierhenry Sargent LLP
Mr. Dustin Christopherson, South Dakota Health and Educational
Facilities Authority
Mr. Mick Jost, South Dakota Health and Educational Facilities Authority
Mr. Steve Corbin, South Dakota Health and Educational Facilities Authority

A quorum was declared by the Chairman and the meeting was called to order.

Mr. Don Templeton advised the Authority members that the notice of the meeting had been posted at the entrance of the office of the South Dakota Building Authority on January 21, 2015. A copy of that notice is attached hereto and is an integral part of the minutes (*see Attachment #1*).

The Chairman asked for consideration of the minutes for the November 4, 2014 special meeting. Mr. Roby moved to approve the minutes, seconded by Mr. Doug Hajek. All members present voted aye. Motion carried.

Contracts

Mr. Templeton and Mr. Todd Meierhenry reviewed the Meierhenry Sargent LLP contract for calendar year 2015 on file at the Authority's office. Mr. James Roby moved to approve the contract, seconded by Mr. Steve Zellmer and upon roll call, the ayes were: Graham, Hajek, Neugebauer, Roby and Zellmer; nays: none; abstain: none.

Mr. Templeton and Mr. Todd Meierhenry reviewed the Chapman and Cutler LLP contract for calendar year 2015 on file at the Authority's office. Mr. James Roby moved to approve the contract, seconded by Mr. Dough Hajek, and upon roll call, the ayes were: Graham, Hajek, Neugebauer, Roby and Zellmer; nays: none; abstain: none.

South Dakota Building Authority FY 2014 Audit

Mr. Dustin Christopherson reviewed the audit and the Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters with the board. Mr. Doug Hajek moved to approve the audit and Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters, seconded by Mr. Dennis Neugebauer, and upon roll call, the ayes were: Graham, Hajek, Neugebauer, Roby and Zellmer; nays: none; abstain: none.

Adjournment

The Chairman stated that there being no further business at this meeting, the meeting would be adjourned at 10:14 a.m. CST.

South Dakota Building Authority

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Date: January 21, 2015

To: Members of the South Dakota Building Authority

From: Don A. Templeton, Executive Secretary

Re: Notice of Special Meeting

You are hereby notified that the Chairman has set Wednesday, January 28, 2015, as the date for the Special Meeting of the South Dakota Building Authority to be held via telephone conference at 10:00 a.m. (CST) 9:00 a.m. (MST).

You may participate in the meeting by dialing 1-877-336-1828 and enter your Participant Access Code, which is 4677196 followed by the # key.

The following members have indicated they will be available for the meeting:

Tom Graham
James Roby

Doug Hajek
Steve Zellmer

Dennis Neugebauer

An agenda is enclosed and information on the agenda items will be sent via email or Federal Express if a hardcopy is requested. Please let us know if your mailing address has changed.

Cc: Todd Meierhenry, Meierhenry Sargent LLP