

**South Dakota Building Authority**

330 South Poplar, Suite 102

P.O. Box 846

Pierre, SD 57501

Tel: 605-224-9200

FAX: 605-224-7177

Date: September 25, 2017

To: Members of the South Dakota Building Authority

From: Don A. Templeton, Executive Secretary

Re: Notice of Annual Meeting

This is to notify you that the Chairman has set **Thursday, October 5, 2017** as the date for the annual meeting of the South Dakota Building Authority to be held at the Blue Bell Lodge in Custer State Park, immediately following the Educational Enhancement Funding Corporation meeting at approximately 3:30 p.m. (MDT), 4:30 p.m. (CDT) for those attending the meeting via telephone. We will be meeting in the White Buffalo meeting room at Blue Bell Lodge. Dress is casual.

To participate via phone at 3:30 p.m. (MDT) please dial **1-877-336-1828 and enter your Participant Access Code, which is 4677196 followed by the # key.**

*Members of the public may attend the meeting, dial in to the teleconference meeting at 3:30 p.m. MDT with the above number or join our office staff at 330 S. Poplar Ave, Suite 102, Pierre, SD.*

The following members have indicated they will be available for the meeting:

Tom Graham  
Tina Van Camp  
Steve Zellmer

Jim Breckenridge  
James Roby

Doug Hajek  
Dennis Neugebauer

***Attached is a Conflict of Interest Waiver form to be completed and returned to us, should you have a conflict of interest with any of the agenda items.***

An agenda is enclosed and information on the agenda items will be sent via email and a hard copy will be distributed at the meeting. Please let us know if your mailing address has changed.

Cc: Todd Meierhenry, Meierhenry Sargent LLP  
Bert Olson, The First National Bank in Sioux Falls

**SOUTH DAKOTA BUILDING AUTHORITY**  
**AGENDA**  
**FOR THE OCTOBER 5, 2017 ANNUAL MEETING**

Board Member Roll Call and attendance confirmation for all non-board attendees

1. Minutes of the June 22, 2017 special meeting
2. Conflict of Interest Waivers – Inquiry if any member has a conflict with the below agenda items
3. Election of Officers
4. Post Issuance Compliance
5. Project Summaries
6. South Dakota Building Authority financial statement – September 30, 2017
7. Other Business
8. Adjournment

*Please complete this form, sign it and return to us prior to the meeting so we can include your waiver when we discuss it as an agenda item.*

REQUEST FOR STATE BOARD WAIVER

**THIS IS A PUBLIC DOCUMENT**

Date: \_\_\_\_\_

Name of Board Member or Former Board Member: \_\_\_\_\_

Name of Board, Authority or Commission: South Dakota Building Authority

Brief explanation of your potential conflict of interest:

Brief explanation of the current or anticipated business transaction with a State agency or with a political subdivision of the State and your role in the transaction:

Brief explanation of the essential terms of the contract or transaction.

Brief explanation of why you believe a waiver should be granted:

Signature of Person Requesting Waiver: \_\_\_\_\_