

SOUTH DAKOTA BUILDING AUTHORITY

MINUTES OF THE SPECIAL MEETING

JUNE 6, 2016

Pursuant to due notice, the South Dakota Building Authority met on Monday, June 6, 2016 at 10:13 a.m., CDT via telephone. Tom Graham, Chairman, instructed the Executive Secretary to call the roll.

Present: Mr. Jim Breckenridge
Mr. Tom Graham
Mr. Doug Hajek
Mr. Dennis Neugebauer
Mr. James Roby
Ms. Tina Van Camp

Absent: Mr. Steve Zellmer

Other staff and representatives of the Authority present were:

Mr. Donald Templeton, Executive Secretary
Mr. Todd Meierhenry, Meierhenry Sargent LLP
Mr. Dustin Christopherson, South Dakota Health and Educational
Facilities Authority
Mr. Mick Jost, South Dakota Health and Educational Facilities Authority

A quorum was declared by the Chairman and the meeting was called to order.

Mr. Don Templeton advised the Authority members that the notice of the meeting dated May 25, 2016 had been posted at the South Dakota Building Authority doors, on the state website and the Authority's website prior to the meeting and is on file at the Authority office.

The Chairman asked for consideration of the minutes for the February 17, 2016 special meeting. Mr. James Roby moved to approve the minutes, seconded by Mr. Doug Hajek and upon the roll call, the ayes were: Breckenridge, Graham, Hajek, Neugebauer, Roby and Van Camp; nays: none; abstain: none. Motion carried.

Property Jurisdiction Releases

Mr. Templeton reviewed the following bond projects that were paid in full:

George S Mickelson Criminal Justice Training Center
State Health Lab
SDSU Animal Diagnostics Lab
USD I.D. Weeks Library
NSU Beulah Williams Library

Mr. Todd Meierhenry reviewed the 1-SDBA-16 Resolution to Authorizing Instruments of Transfer of Property, which is on file at the Authority office. Mr. James Roby moved to approve the Resolution, seconded by Mr. Doug Hajek and upon roll call, the ayes were: Breckenridge, Graham, Hajek, Neugebauer, Roby and Van Camp; nays: none; abstain: none. Motion carried.

Fiscal Year 2017 Operating Budget

The Chairman stated the next order of business would be to consider the fiscal year 2017 operating budget for the South Dakota Building Authority on file at the South Dakota Building Authority Office. Mr. Templeton reviewed the salaries and allocations of these to the South Dakota Building Authority and the revenues and expenses and cash balances. He explained that \$200,848 of South Dakota Building Authority funds were transferred to the state in fiscal year 2016.

After further discussion, it was moved by Mr. Jim Breckenridge to approve the fiscal year 2017 operating budget, a copy of which is on file at the Authority office. The motion was seconded by Mr. Dennis Neugebauer and upon the roll call, the ayes were: Breckenridge, Graham, Hajek, Neugebauer, Roby and Van Camp; nays: none; abstain: none. Motion carried.

Contracts

The Eide Bailly rebate computation contract, on file at the Authority office, was reviewed in detail. Eide Bailly came in as the lowest option of the three new proposals for rebate computations, as Chapman and Cutler discontinued their rebate computation services. Mr. Jim Breckenridge motioned to approve the Eide Bailly contract, seconded by Mr. James Roby and upon roll call, the ayes were: Breckenridge, Graham, Hajek, Neugebauer, Roby and Van Camp; nays: none; abstain: none. Motion carried.

Mr. Templeton reviewed the South Dakota Health and Educational Facilities Authority contract with the South Dakota Building Authority for fiscal year 2017 at a monthly rate of \$13,697.08 for personal services, office space and utilities. A copy of the contract is on file at the Authority office. Mr. Doug Hajek moved to approved the contract seconded by Mr. Jim Breckenridge and upon the roll call, the ayes were: Breckenridge, Graham, Hajek, Neugebauer, Roby and Van Camp; nays: none; abstain: none. Motion carried.

Adjournment

The Chairman stated that there being no further business at this meeting, the meeting would be adjourned at 10:29 a.m. CDT.